

Background:

The existence of a district-owned Building Code Compliance Office (BCCO) has historically been proven to be fiscally and operationally advantageous to a school district. The timely completion of new school projects and existing school renovations is impacted by the building plan review process and inspection approval rates.

Data:

The data below focuses on pass rates upon initial review. It is important to understand schools must eventually pass prior to occupancy.

Increase passed inspections upon initial inspection to 98% by 2020

Percent of inspections passed upon initial inspection

	Baseline	2015-16	2016-17	2017-18	2018-19	2019-20	Target
Percent of Passed Inspections	83%	97%	96%	96%	95%		98%

Increase approved plan reviews upon initial review to 82% by 2020

Percent of plan reviews approved upon initial review

	Baseline	2015-16	2016-17	2017-18	2018-19	2019-20	Target
Percent of Approved Plan Reviews	59%	86%	89%	88%	87%		82%

**Operations
Business Plan
2015 – 2020**

Goal: Safe Learning and Working Environment	Division Priority: Ensure safety, accuracy and efficiency through increased plan review and inspection passage rates.				
Current Condition					
The existence of a district-owned Building Code Compliance Office (BCCO) has historically been proven to be fiscally and operationally advantageous to a school district. The timely completion of new school projects and existing school renovations is impacted by the building plan review process and inspection approval rates.					
Theory of Action					
The BCCO will approach this priority through continued stellar customer service to contractors to ensure they know clearly what is expected from code compliance. It will also be balanced with increased levels of formal performance evaluation to ensure corrective actions take place.					
Measurable Objectives					
	Baseline 2014-2015	Midpoint (3 Year) 2017-2018		Target (5 Year) 2019-2020	
	Actual	Target	Actual	Target	Actual
1. Increase passed inspections upon initial inspection to 98% by 2020	83%	97%	96%	98%	
2. Increase approved plan reviews upon initial review to 82% by 2020	59%	76%	88%	82%	

❖ Represents BROAD strategies

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Year	Strategies	Owner
2015 – 2020	1. Provide training to the designers and contractors specific to individual projects in addition to currently provided general session and website-based training ❖ (OSP-2)	Chief Operations Officer
2015 – 2020	2. Modify procurement contract language to mandate attendance at job-specific training ❖ (PA-2, OSP-2)	Chief Operations Officer
2015 – 2020	3. Direct Facilities Construction Program to appoint a project-specific contact who will have the responsibility to ensure that all contractually-mandated individuals have completed required training ❖ (PA-2, OSP-2)	Chief Operations Officer
2015 – 2020	4. Enhance selection criteria language for the CCNA process to include past performance data regarding document submittals and inspections ❖ (OSP-2)	Chief Operations Officer
2015 – 2020	5. Identify top non-performing vendors with supporting data and report this information to Facilities and Procurement ❖ (OSP-2)	Chief Operations Officer
2015 – 2020	6. Obtain licensing in three of four inspection categories to release a cost savings by not having to send multiple inspectors to a particular job site in order to conduct all inspections requested that day ❖ (OSP-2)	Chief Operations Officer
2015 – 2020	7. Assess plan re-review fees which increase with repeated review rejections ❖ (OSP-2)	Chief Operations Officer
2015 – 2020	8. Continuous improvement of BCCO website in order to communicate the most current and helpful information for customer use ❖ (OSP-2)	Chief Operations Officer

❖ Represents BROAD strategies