

**PROFESSIONAL STAFF SALARY SCHEDULES
(INSTRUCTIONAL STAFF)**

FILE: GCBA

TITLE: Salary of Instructional Staff

POLICY:

- (1) Each member of the instructional staff shall be paid in accordance with the salary schedule adopted by The School Board of Orange County, Florida ("Board"). A copy of the current salary schedule shall be available online through the district's website. Supplements paid for extra duties performed by some instructional staff shall conform to the supplement scale adopted by the Board for the position.
- (2) All verification of previous years of experience shall be provided to Employment Services as soon as possible after the date of employment. Any experience verified during the employment year shall be retroactive to the beginning of the year or the date of employment, whichever is later. Any verification of experience provided in a subsequent year shall be effective at the beginning of that employment year.
- (3) The salary schedule for instructional staff covered by a collective bargaining agreement shall be as set forth in the approved contract agreement. In the event a successor agreement is delayed past the period of the current contract agreement, the salary schedule contained in the previous approved contract agreement shall prevail unless the Board determines otherwise.

SPECIFIC AUTHORITY: Sections 1001.42; 1011.60; 1012.22, Florida Statutes
Rule 6A-1.052, Florida Administrative Code

TITLE: Supplement for Advanced Degrees

POLICY:

A member of the instructional staff who completes the requirements for an advanced degree shall be subject to the following:

- (1) Instructional staff must provide an official transcript to Employment Services indicating completion of all requirements for the advanced degree in a timely manner.
- (2) The advanced degree must be held in the instructional staff member's area of certification for teachers hired on or after July 1, 2011.
- (3) Any salary supplement for advanced degrees shall be retroactive to the date the degree was awarded or to the beginning of the instructional staff's primary contract school year, whichever is later.
- (4) If such application is filed after the end of the school year, the effective date of the change shall be the first day of employment for the subsequent school year.

SPECIFIC AUTHORITY: Sections 1011.60; 1012.22; 1012.23, Florida Statutes
Rule 6A-1.052, Florida Administrative Code

ADOPTED: 11/17/08
REVISED: 05/10/16