

**SUPPORT STAFF**

**FILE: GD**

**TITLE: Definition of Noninstructional Staff**

**POLICY:**

The following terms, whenever used or referred to in this compilation of rules, shall have the following meaning:

- (1) Noninstructional Staff. The term "noninstructional staff" shall include all clerical, maintenance, custodial, transportation, school food service, teacher aides, and all other nonprofessional staff not required to hold a teaching certificate for the position held.

The categories of noninstructional staff include the following:

- (a) Bargaining Unit Staff. Those staff included within the certified unit represented by the Orange Educational Support Personnel Association.
- (b) Confidential Staff. Those staff filling positions which have been declared as not part of a bargaining unit by the Public Employees Relations Commission (PERC).
- (c) Other Support Staff. Those staff occupying non-administrative professional, technical, and food service positions which are not included within a bargaining unit.

**SPECIFIC AUTHORITY:** Sections 1012.01; 1012.22; 1012.23; 1012.37, Florida Statutes

**TITLE: Certification of Athletic Coaches Who Are Not Teachers**

**POLICY:**

Individuals who do not teach in the school system and who render service as an athletic coach, including those who donate their services, shall meet the following criteria.

- (1) Hold a valid substitute, part-time, temporary, or professional certificate or complete and file an application for such certificate;
- (2) Complete an application for employment, including contact information for references from all employers within the previous five (5) years of employment; and
- (3) Successfully complete all pre-employment screening including fingerprinting and drug testing.

**SPECIFIC AUTHORITY:** Sections 1012.22; 1012.32; 1012.39; 1012.55, Florida Statutes

ADOPTED: 10/12/93

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